







Kamgar (Mining)

Opencast/ UG Coal/ UG Metal/ RE Plant

QP Code: MIN/Q0502

Version: 1.0

NSQF Level: 1

Skill Council for Mining Sector || FIMI House, B-311, Okhla Industrial Area, Phase-I New Delhi-110020







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MIN/Q0502: Kamgar (Mining)

Brief Job Description

A Kamgar performs material handling and cleaning activities in the mining area.

Personal Attributes

This job requires the individual to concentrate on the job at hand and complete it efficiently and effectively. The individual should be physically agile, strong, have good eye-sight, and not suffer from color-blindness.

Applicable National Occupational Standards (NOS)

Compulsory NOS:

1. MIN/N0517: Handle material and perform cleaning

Electives(mandatory to select at least one):

Elective 1: Opencast

1. <u>MIN/N1703: Follow Health, Safety, and Environmental Guidelines for opencast mines (Including Mine Vocational Training Rule)</u>

Elective 2: UG Coal

1. <u>MIN/N1704: Follow Health, Safety, and Environmental guidelines for underground coal mines</u> (Including Mine Vocational Training Rule and Mine Rescue Rule)

Elective 3: UG Metal

1. <u>MIN/N1702: Follow Health, Safety and Environmental guidelines for Underground Metalliferous</u> <u>Mines (UMM) (Including Mine Vocational Training Rule and Mine Rescue Rule)</u>

Elective 4: RE Plant

1. MIN/N1705: Follow Health, Safety and Environmental guidelines for Rare Earth (RE) Chemical plant







Qualification Pack (QP) Parameters

Sector	Mining
Sub-Sector	Mining Operation
Occupation	Geological Mapping, Exploration, Mineral Estimation, Planning, Mine Surveying, Drilling/Cutting, Shot firing/Blasting, Loading and Hauling - Opencast, Loading and Hauling - Underground, Specialized Operations, HSE Functions, Electrical Services, Mechanical Services, Instrumentation and Control Systems, Ore Processing, Coal Handling Plant, Administrative and Financial Services, Other Services (Horticulture, Security, Construction, Hospitality), Extraction and Refining, Placer Mining
Country	India
NSQF Level	1
Credits	NA
Aligned to NCO/ISCO/ISIC Code	NCO-2015/9311.0101
Minimum Educational Qualification & Experience	Not Applicable (No education and Nil experience)
Minimum Level of Education for Training in School	
Pre-Requisite License or Training	NA
Minimum Job Entry Age	18 Years
Last Reviewed On	26/05/2022
Next Review Date	26/05/2025
NSQC Approval Date	26/05/2022
Version	1.0
Reference code on NQR	2022/MIN/SCMS/05864
NQR Version	1.0







MIN/N0517: Handle material and perform cleaning

Description

This unit is about performing material handling and cleaning activities in the mining area.

Scope

The scope covers the following :

- Move material within the mining area
- Load/unload the materials
- Reject unwanted materials

Elements and Performance Criteria

Move material within the mining area

To be competent, the user/individual on the job must be able to:

- PC1. pack and transport material, as per the instructions from the supervisor
- PC2. follow the traffic rules and area restrictions within the mining area

Load/unload the materials

To be competent, the user/individual on the job must be able to:

- PC3. lift materials manually and dump the material
- PC4. select and use appropriate tools and tackles
- **PC5.** record count of material received and stack the material as instructed

Reject unwanted materials

To be competent, the user/individual on the job must be able to:

- PC6. sort visually, shift and create separate piles from the mineral rejects
- PC7. inform supervisor of problems that are beyond scope of his role
- PC8. do cleaning and housekeeping of mining premises/garden/equipment
- PC9. remove waste and dispose in the right place

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1. job specific documents e.g. daily time log and importance of the same
- KU2. safety policy of the company
- KU3. risk and impact of not following defined procedures/work instructions
- KU4. escalation matrix for reporting identified problems
- KU5. implications of delays in process to the company
- **KU6.** different types of mines and overview of the mine a person is working in
- **KU7.** commonly used mining terminology benches (width, height etc.), haul roads (width, gradient), stability of slopes, over hang, under cut, danger from high side etc.









- KU8. code of practice in specific areas of mine
- KU9. duties of workmen under mines act
- KU10. the outcome of violation of safety law
- KU11. provision of leaves, wages and working hours under mines act
- **KU12.** mining safety procedures
- KU13. environmental impact of mining
- KU14. sources of dust, noise, and vibration and measures to minimize them
- KU15. refresher training as per the fourth schedule of Mines Vocational Training Rules (MVTR), 1966, within one month of joining duties following an absence from duties for a period exceeding one year
- KU16. general safety rules vis-a-vis loading and stocking
- KU17. importance of signage, mining area signs and other safety and emergency signals
- KU18. traffic rules to be followed inside the mining yard and movement of persons in the mines
- KU19. how to respond to emergencies, e.g. correct way to use a fire extinguisher
- KU20. different tools and tackles and their uses
- KU21. the significance of fences
- KU22. importance of sensitization towards different genders and persons with disabilities (PWD)
- **KU23.** importance of following infection control policies, '5-S' practices, and waste management as prescribed by regulatory authorities
- KU24. importance of water/material/energy conservation and management
- **KU25.** importance of Safety Management Plan (SMP) and Emergency Management Plan (EMP), prepared by the organization, as per DGMS guideline

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1. fill out daily time log or any other administrative forms
- GS2. read and comprehend banners/signage
- **GS3.** communicate with supervisors and peers
- GS4. plan and organize the work assigned







Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Move material within the mining area	6	12	-	4
PC1. pack and transport material, as per the instructions from the supervisor	3	6	-	2
PC2. follow the traffic rules and area restrictions within the mining area	3	6	-	2
Load/unload the materials	11	18	-	8
PC3. lift materials manually and dump the material	3	6	-	3
PC4. select and use appropriate tools and tackles	4	6	-	2
PC5. record count of material received and stack the material as instructed	4	6	-	3
Reject unwanted materials	13	20	-	8
PC6. sort visually, shift and create separate piles from the mineral rejects	4	5	-	2
PC7. inform supervisor of problems that are beyond scope of his role	3	5	-	2
PC8. do cleaning and housekeeping of mining premises/garden/equipment	3	5	-	2
PC9. remove waste and dispose in the right place	3	5	-	2
NOS Total	30	50	-	20







National Occupational Standards (NOS) Parameters

NOS Code	MIN/N0517
NOS Name	Handle material and perform cleaning
Sector	Mining
Sub-Sector	Mining Operation
Occupation	Geological Mapping, Exploration, Mineral Estimation, Planning, Mine Surveying, Electrical Services, Mechanical Services, Instrumentation and Control Systems, Ore Processing, Coal Handling Plant, Administrative and Financial Services, Other Services (Horticulture, Security, Construction, Hospitality), Extraction and Refining, Placer Mining
NSQF Level	1
Credits	TBD
Version	1.0
Last Reviewed Date	26/05/2022
Next Review Date	26/05/2025
NSQC Clearance Date	26/05/2022









MIN/N1703: Follow Health, Safety, and Environmental Guidelines for opencast mines (Including Mine Vocational Training Rule)

Description

This unit is about adhering to health, safety and environmental guidelines at the Open Cast Mines while executing various tasks, maintenance and operations.

Scope

The scope covers the following :

- Follow work-site health and safety measures
- Follow Environmental guidelines

Elements and Performance Criteria

Follow work-site health and safety measures

To be competent, the user/individual on the job must be able to:

- PC1. comply with safety, health, and security-related regulations/guidelines at the opencast mine
- PC2. follow the safety instructions given by the workman's inspector
- **PC3.** follow adequate safety while working at haul roads, heights, overburden dumps, sump area, stockyard, near moving parts, etc.
- **PC4.** take safety precautions while working on sites (sub-station, workshop etc.), with equipment, and conducting welding and cutting operations
- **PC5.** follow appropriate Safe Operating Procedure (SOP) while dealing with explosives
- **PC6.** respond promptly and appropriately to an accident/ incident or an emergency situation, within limits of the role and responsibility
- **PC7.** provide first aid to an injured person
- **PC8.** operate various types of fire extinguishers to control different types of fire at a worksite when required
- PC9. use appropriate PPE as per the requirement
- PC10. maintain hand hygiene by washing hands with alcohol based sanitisers/soap
- PC11. disinfect the machine/tools before and after work/task
- PC12. maintain hygiene at the work site
- PC13. report any symptoms of illness to the shift-incharge

Follow Environmental guidelines

To be competent, the user/individual on the job must be able to:

- PC14. identify the environmental impact of related opencast mining operations
- **PC15.** follow the process for collecting, storing and disposing of the hazardous material and waste (like used oil, lubricant, battery, etc.) in compliance with worksite guidelines
- **PC16.** ensure not to mix topsoil with waste in day to day tasks
- PC17. ensure that HEMM is washed at the designated location







- PC18. ensure the productivity of the machine for material/fuel conservation
- **PC19.** follow the mineral conservation practices specified by the organization in accordance with MCDR-2017 (Mineral Conservation and Development Rules)
- PC20. assist supervisor for reducing environmental impact caused due to related mining operations

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- **KU1.** about various environmental awareness program related to mining, organized by the various government bodies/company
- KU2. safety guidelines specified by Directorate General of Mine Safety (DGMS)
- **KU3.** basic mining terminologies and definitions
- **KU4.** means of access and egress from the mines, location of workshop, haul roads and working face including dump yards
- KU5. duties of workers under The Mines act-1952
- KU6. working hours and accident compensation as per The Mines act-1952
- KU7. about precautions to be taken when handling heavy equipment
- KU8. various problems/incidents likely to occur
- KU9. hierarchy of the reporting
- KU10. machine operation, condition of the machine and worksite
- KU11. proper documents specific to the machine
- KU12. role of workmen inspector, safety committee and internal safety organization
- KU13. the process of top soil removal and management
- **KU14.** mine sump and pumping system of the mines
- **KU15.** about mine safety standard including light illumination level, noise levels, dust level, pollutants, etc at the work-site
- KU16. common sources of pollution in the mines and ways to minimize it
- **KU17.** safety equipment like safety shoes, safety belt, tight fit clothing, hand gloves, safety goggles, gas detector, safety lamp, self-contained breathing apparatus, gum boots, ear plugs, face mask, etc.
- **KU18.** shot-firing / blasting related safety regulations including taking shelter during blasting
- KU19. emergency response /disaster management plan prepared by the organization
- KU20. signages, mining area-specific signs, and other safety and emergency signals
- **KU21.** the outcome of violation of safety procedures
- KU22. basic personal and workplace hygiene
- KU23. importance of sensitization towards different genders and PWD (Persons with Disabilities)

Generic Skills (GS)

User/individual on the job needs to know how to:

GS1. fill up documentation applicable to one's role







- GS2. make decisions on the concerned area of work
- **GS3.** read and interpret manuals, health, and safety instructions, memos, etc.
- GS4. plan and organize the work order and jobs
- GS5. use reasoning skills to identify and resolve fundamental problems
- **GS6.** complete the assigned tasks timely







Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Follow work-site health and safety measures	20	34	-	15
PC1. comply with safety, health, and security-related regulations/guidelines at the opencast mine	2	2	-	1
PC2. follow the safety instructions given by the workman's inspector	1	3	-	1
PC3. follow adequate safety while working at haul roads, heights, overburden dumps, sump area, stockyard, near moving parts, etc.	3	3	-	1
PC4. take safety precautions while working on sites (sub-station, workshop etc.), with equipment, and conducting welding and cutting operations	1	3	-	1
PC5. follow appropriate Safe Operating Procedure (SOP) while dealing with explosives	2	3	-	2
PC6. respond promptly and appropriately to an accident/ incident or an emergency situation, within limits of the role and responsibility	2	3	-	1
PC7. provide first aid to an injured person	2	3	-	1
PC8. operate various types of fire extinguishers to control different types of fire at a worksite when required	1	3	-	1
PC9. use appropriate PPE as per the requirement	2	4	-	2
PC10. maintain hand hygiene by washing hands with alcohol based sanitisers/soap	1	2	-	1
PC11. disinfect the machine/tools before and after work/task	1	2	-	1
PC12. maintain hygiene at the work site	1	1	-	1
PC13. report any symptoms of illness to the shift-incharge	1	2	-	1
Follow Environmental guidelines	10	16	-	5









Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC14. identify the environmental impact of related opencast mining operations	2	2	-	1
PC15. follow the process for collecting, storing and disposing of the hazardous material and waste (like used oil, lubricant, battery, etc.) in compliance with worksite guidelines	1	2	-	1
PC16. ensure not to mix topsoil with waste in day to day tasks	2	2	-	1
PC17. ensure that HEMM is washed at the designated location	2	2	-	1
PC18. ensure the productivity of the machine for material/fuel conservation	1	3	-	-
PC19. follow the mineral conservation practices specified by the organization in accordance with MCDR-2017 (Mineral Conservation and Development Rules)	1	3	-	1
PC20. assist supervisor for reducing environmental impact caused due to related mining operations	1	2	-	-
NOS Total	30	50	-	20







National Occupational Standards (NOS) Parameters

NOS Code	MIN/N1703
NOS Name	Follow Health, Safety, and Environmental Guidelines for opencast mines (Including Mine Vocational Training Rule)
Sector	Mining
Sub-Sector	Mining Operation
Occupation	HSE Functions, , Exploration, Mineral Estimation, Planning, Mine Surveying, Drilling/Cutting, Shot firing/Blasting, Loading and Hauling - Opencast, Specialized Operations, Electrical Services, Mechanical Services, Instrumentation and Control Systems, Ore Processing
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	30/06/2022
Next Review Date	17/11/2025
NSQC Clearance Date	17/11/2022









MIN/N1704: Follow Health, Safety, and Environmental guidelines for underground coal mines (Including Mine Vocational Training Rule and Mine Rescue Rule)

Description

This unit is about adhering to health, safety and environmental guidelines in Underground Coal Mines (UCM) during execution of various tasks, operations and maintenance.

Scope

The scope covers the following :

- Follow work-site health and safety measures
- Follow environmental guidelines

Elements and Performance Criteria

Follow work-site health and safety measures

To be competent, the user/individual on the job must be able to:

- PC1. follow preventive measures against firedamp, whitedamp, blackdamp etc.
- **PC2.** use the flame safety lamp for detecting the methane gas as per Standard Operating Procedure (SOP)
- PC3. undertake "The Take-5 (Personal Risk Assessment)" before commencement of any work
- **PC4.** comply with safety, health and security-related regulations/guidelines at the mine e.g. SOP for material handling in underground (U/G) mine
- **PC5.** ensure that oil, grease, canvas or other inflammable material are stored in fire-proof receptacle
- **PC6.** ensure that every instrument, apparatus and equipment are DGMS approved before these are used
- **PC7.** ensure that Armoured face conveyor (AFC) and chocks must be kept in a straight line for every cycle of operations and tightened up to the setting pressure while keeping it in full contact with the roof, applicable for longwall mining
- PC8. provide first aid to an injured person
- PC9. follow safety precautions against spontaneous heating of the coal
- **PC10.** operate various types of fire extinguishers to control different types of fire at worksite, if required
- **PC11.** ensure that no person is traveling/working/staying under unsupported roof
- **PC12.** check that roof supporting is as per Systematic Support Plan (SSP) and approved Systematic Support Rules (SSR) while undertaking work in an area
- **PC13.** take precaution against occupational health hazards (like dust, water, mine gases etc.) due to U/G working environment
- PC14. use self-rescue apparatus appropriately when required
- **PC15.** follow Safety Management Plan (SMP) and Emergency Management Plan (EMP)









- PC16. follow precautions against U/G electrical appliances
- **PC17.** take proper care against damage and accidents while loading, transporting, dismantling and erecting of roof supports
- PC18. follow appropriate SOP while working near any isolated and sealed off area of the mine
- **PC19.** ensure that the roof and the sidewalls of the mine face (or newly exposed area of the mines) have been scaled/dressed properly
- PC20. take relevant safety precautions during depillaring operation in UCM
- **PC21.** follow appropriate safety practices while traveling on U/G haul roads, incase of post blast fumes and misfire
- **PC22.** follow the manufacturer's instructions for care and safe operation of mine machinery and equipment
- **PC23.** identify the working ventilation district from line diagram of ventilation circuit to direct air to the working face
- PC24. follow laid out SOP in case of alarm signal for leakage of inflammable gases
- **PC25.** follow the process of reporting any unsafe act/condition in the working area to the concerned person
- PC26. use underground mine communication system
- PC27. ensure positive isolation near the work place if applicable
- PC28. use appropriate Personal Protective Equipment (PPE) as per the requirement
- PC29. maintain hand hygiene by washing hands with alcohol based sanitisers/soap
- PC30. disinfect the machine/tools before and after work/task
- PC31. maintain hygiene at the work site
- PC32. report any symptoms of illness to the shift-incharge
- PC33. identify six directional hazards at workplace and take decisions accordingly

Follow environmental guidelines

To be competent, the user/individual on the job must be able to:

- **PC34.** identify the environmental impact of mining related operations and follow steps to reduce those impact
- **PC35.** follow the mineral conservation practices in U/G mining operations to achieve optimum ore or mineral recovery
- **PC36.** ensure that the stowing practices produce minimum disturbance to the surface
- **PC37.** ensure that the subgrade coal is carried out to surface and stacked separately at the earmarked place
- PC38. ensure the productivity of the machine for material/fuel conservation
- **PC39.** follow the process for collecting, storing and disposing of the hazardous material and waste (like used oil, lubricant, battery, etc.) in compliance with worksite guidelines
- **PC40.** follow the "5-S" practice at work site like cleaning oil from ground (to avoid soil from getting damaged), etc.

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:









- KU1. safety guidelines specified by Directorate General of Mine Safety (DGMS)
- **KU2.** duties and rights of workers
- KU3. selection process of person for rescue training
- KU4. about Systematic Support Plan (SSP) and approved Systematic Support Rules (SSR)
- KU5. isolation and sealed off area of the mine
- **KU6.** various types of gases available in the mine and their effects; and their control measures
- KU7. self-rescue apparatus and their uses
- **KU8.** provision of medical examination (Initial Medical Examination (IME) & Periodical Medical Examination (PME)) of a person employed, as per Mines Rules 1955
- KU9. importance of first aid and hygiene
- KU10. about different types of machineries used in U/G mines
- KU11. different types of supporting system used in U/G mines as per SSP and SSR
- KU12. about precautions to be taken when handling heavy equipment
- KU13. various problems/incidents likely to occur
- KU14. role of Internal Safety Organization, safety committee, workman's inspector and DGMS
- **KU15.** about mine safety standard including light illumination level, noise levels, dust level, pollutants, etc at the work-site
- KU16. common sources of pollution in the mines and ways to minimize it
- **KU17.** various types of fire extinguishers
- **KU18.** safety equipment like safety shoes, safety belt, tight fit clothing, hand gloves, safety goggles, Gas Detector, Safety Lamp, Self-Contained Breathing Apparatus, gum boots, ear plugs, Face Mask, etc.
- KU19. shot-firing / blasting related safety regulations including taking shelter during blasting
- KU20. mining area-specific signs, and other safety and emergency signals
- **KU21.** the outcome of violation of safety procedures
- KU22. Take-5 (Personal Risk Assessment) training (DGMS Tech. circulars 2/2014)
- KU23. hazardous material safety, security rules and regulations
- KU24. safety appliances and rescue equipment
- KU25. importance and use of various communication system used in UG mines
- KU26. importance of positive isolation at working site
- KU27. safety and occupational health policy of organisation
- KU28. six directional hazard identification process
- KU29. basic personal and workplace hygiene
- KU30. importance of FAB (Fresh Air Base)
- KU31. basic provisions in Mines Creche Rules, 1966 (MCR) for any females employed in the mines
- KU32. about basic safety regulations of Coal Mines Regulation, 2017 (CMR)
- KU33. types of stone dust barrier and its importance
- KU34. coal dust explosion and its preventive measures
- **KU35.** classification of coal mines as per the degree of gassiness of coal seams such as first degree, second degree, and third-degree mines
- KU36. precautions as per the gassiness of the coal mines









- KU37. use of flame safety lamp and its parts
- **KU38.** about coal mines occupational disease such as pneumoconiosis or 'black lung' and their preventive measures
- KU39. Standard of Ventilation as per the section 153 of the CMR 2017
- **KU40.** Standard of Lighting as per the section 178 of the CMR 2017
- **KU41.** the roles, duties and responsibilities of rescue team members, rescue room and rescue station and how to contact them in case of emergency
- KU42. the correct steps for conducting any rescue work as per Mine Rescue Rule (MRR)
- KU43. importance of taking shelter at the miner's station during blasting operation
- KU44. importance of sensitization towards different genders and persons with disabilities (PWD)
- KU45. importance of following infection control policies, '5-S' practices, and waste management
- **KU46.** importance of water/material/energy conservation and management
- KU47. importance of SMP and EMP, prepared by the organization, as per DGMS guideline

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1. fill up documentation applicable to one's role
- GS2. make decisions on the concerned area of work
- GS3. read basic English language
- **GS4.** read and interpret manuals, health, and safety instructions, memos, etc.
- GS5. use the digital information from a machine
- GS6. plan and organize the work order and tasks
- GS7. use basic applications of the computer
- **GS8.** use reasoning skills to identify and resolve fundamental problems
- GS9. complete the assigned tasks timely







Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Follow work-site health and safety measures	24	43	-	14
PC1. follow preventive measures against firedamp, whitedamp, blackdamp etc.	1	1	-	-
PC2. use the flame safety lamp for detecting the methane gas as per Standard Operating Procedure (SOP)	-	1	-	-
PC3. undertake "The Take-5 (Personal Risk Assessment)" before commencement of any work	1	1	-	1
PC4. comply with safety, health and security-related regulations/guidelines at the mine e.g. SOP for material handling in underground (U/G) mine	1	1	_	1
PC5. ensure that oil, grease, canvas or other inflammable material are stored in fire-proof receptacle	-	1	-	-
PC6. ensure that every instrument, apparatus and equipment are DGMS approved before these are used	1	1	-	-
PC7. ensure that Armoured face conveyor (AFC) and chocks must be kept in a straight line for every cycle of operations and tightened up to the setting pressure while keeping it in full contact with the roof, applicable for longwall mining	3	3	-	-
PC8. provide first aid to an injured person	1	2	-	1
PC9. follow safety precautions against spontaneous heating of the coal	1	1	-	-
PC10. operate various types of fire extinguishers to control different types of fire at worksite, if required	-	2	-	-
PC11. ensure that no person is traveling/working/staying under unsupported roof	1	-	-	-
PC12. check that roof supporting is as per Systematic Support Plan (SSP) and approved Systematic Support Rules (SSR) while undertaking work in an area	-	2	-	1









Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC13. take precaution against occupational health hazards (like dust, water, mine gases etc.) due to U/G working environment	-	1	-	1
PC14. use self-rescue apparatus appropriately when required	-	2	-	-
PC15. follow Safety Management Plan (SMP) and Emergency Management Plan (EMP)	1	2	_	1
PC16. follow precautions against U/G electrical appliances	2	2	-	1
PC17. take proper care against damage and accidents while loading, transporting, dismantling and erecting of roof supports	1	2	-	-
PC18. follow appropriate SOP while working near any isolated and sealed off area of the mine	1	1	-	1
PC19. ensure that the roof and the sidewalls of the mine face (or newly exposed area of the mines) have been scaled/dressed properly	1	1	-	-
PC20. take relevant safety precautions during depillaring operation in UCM	-	2	-	1
PC21. follow appropriate safety practices while traveling on U/G haul roads, incase of post blast fumes and misfire	1	1	-	-
PC22. follow the manufacturer's instructions for care and safe operation of mine machinery and equipment	-	1	-	1
PC23. identify the working ventilation district from line diagram of ventilation circuit to direct air to the working face	-	1	-	1
PC24. follow laid out SOP in case of alarm signal for leakage of inflammable gases	1	1	-	-
PC25. follow the process of reporting any unsafe act/condition in the working area to the concerned person	-	1	_	1
PC26. use underground mine communication system	-	1	_	-









Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC27. ensure positive isolation near the work place if applicable	1	1	-	-
PC28. use appropriate Personal Protective Equipment (PPE) as per the requirement	2	2	-	1
PC29. maintain hand hygiene by washing hands with alcohol based sanitisers/soap	-	1	_	-
PC30. disinfect the machine/tools before and after work/task	1	1	-	_
PC31. maintain hygiene at the work site	1	1	-	-
PC32. report any symptoms of illness to the shift-incharge	1	1	_	-
PC33. identify six directional hazards at workplace and take decisions accordingly	-	1	-	1
Follow environmental guidelines	6	7	-	6
PC34. identify the environmental impact of mining related operations and follow steps to reduce those impact	1	1	_	1
PC35. follow the mineral conservation practices in U/G mining operations to achieve optimum ore or mineral recovery	1	1	_	1
PC36. ensure that the stowing practices produce minimum disturbance to the surface	1	1	-	-
PC37. ensure that the subgrade coal is carried out to surface and stacked separately at the earmarked place	1	1	_	1
PC38. ensure the productivity of the machine for material/fuel conservation	1	1	_	1
PC39. follow the process for collecting, storing and disposing of the hazardous material and waste (like used oil, lubricant, battery, etc.) in compliance with worksite guidelines	-	1	-	1
PC40. follow the "5-S" practice at work site like cleaning oil from ground (to avoid soil from getting damaged), etc.	1	1	_	1









Assessment Criteria for Outcomes	Theory	Practical	Project	Viva
	Marks	Marks	Marks	Marks
NOS Total	30	50	-	20







National Occupational Standards (NOS) Parameters

NOS Code	MIN/N1704
NOS Name	Follow Health, Safety, and Environmental guidelines for underground coal mines (Including Mine Vocational Training Rule and Mine Rescue Rule)
Sector	Mining
Sub-Sector	Mining Operation
Occupation	HSE Functions, Mine Surveying, Drilling/Cutting, Shot firing/Blasting, Loading and Hauling - Underground, Specialized Operations, Electrical Services, Mechanical Services
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	30/06/2022
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NSQC Clearance Date	17/11/2022









MIN/N1702: Follow Health, Safety and Environmental guidelines for Underground Metalliferous Mines (UMM) (Including Mine Vocational Training Rule and Mine Rescue Rule)

Description

This unit is about adhering to health, safety and environmental guidelines in Underground Metalliferous Mines (UMM) during the execution of various tasks and operations and maintenance.

Scope

The scope covers the following :

- Follow work-site health and safety measures
- Follow environmental guidelines

Elements and Performance Criteria

Follow work-site health and safety measures

To be competent, the user/individual on the job must be able to:

- **PC1.** undertake "The Take-5 (Personal Risk Assessment)" before commencement of any work
- **PC2.** comply with safety, health and security-related regulations/guidelines at the mine e.g. follow Standard Operating Procedure (SOP) for material handling in underground (U/G) mine
- **PC3.** operate various types of fire extinguishers to control different types of fire at a worksite when required
- **PC4.** check that roof supporting is as per Systematic Support Plan (SSP) and approved Systematic Support Rules (SSR) while undertaking work in an area
- **PC5.** take precaution against occupational health hazards (like dust, water, mine gases etc.) due to U/G working environment
- PC6. use self-rescue apparatus, appropriately when required
- **PC7.** follow appropriate emergency response procedure during emergency such as fire, water inrush, fall of ground etc.
- PC8. follow precautions against U/G electrical appliances
- **PC9.** follow appropriate Standard Operating Procedure while working near any isolated and sealed off area of the mine
- **PC10.** follow appropriate safety practices while traveling on U/G haul roads, incase of post blast fumes and misfire
- **PC11.** follow the manufacturer's instructions for care and safe operation of mine machinery and equipment
- **PC12.** identify the working ventilation district from line diagram of ventilation circuit to direct air to the working face
- PC13. follow Safety Management Plan (SMP) and Emergency Management Plan (EMP)
- **PC14.** follow gas detecting alarm signal on leakage of inflammable gases and laid out procedure to ensure safety









- PC15. follow process for reporting any unsafe act/condition in work area to the concerned person
- PC16. use underground mine communication system
- PC17. ensure positive isolation near the work place if applicable
- PC18. use appropriate PPE as per the requirement
- PC19. maintain hand hygiene by washing hands with alcohol based sanitisers/soap
- PC20. disinfect the machine/tools before and after work/task
- PC21. maintain hygiene at the work site
- PC22. report any symptoms of illness to the shift-incharge
- PC23. identify six directional hazards at workplace and take decisions accordingly

Follow environmental guidelines

To be competent, the user/individual on the job must be able to:

- **PC24.** identify the environmental impact of mining related operations and follow steps to reduce those impact
- **PC25.** follow the mineral conservation practices in U/G mining operations to achieve optimum ore or mineral recovery
- PC26. ensure that the stowing practices produce minimum disturbance to the surface
- **PC27.** ensure that the subgrade ore is carried out to surface and stacked separately at the earmarked place
- PC28. ensure the productivity of the machine for material/fuel conservation
- **PC29.** follow the process for collecting, storing and disposing of the hazardous material and waste (like used oil, lubricant, battery, etc.) in compliance with worksite guidelines
- **PC30.** follow the "5-S" practice at work site like cleaning oil from ground (to avoid soil from getting damaged), etc.

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1. safety guidelines specified by Directorate General of Mine Safety (DGMS)
- KU2. duties and rights of workers
- KU3. selection process of person for rescue training
- KU4. about Systematic Support Plan (SSP) and approved Systematic Support Rules (SSR)
- KU5. isolation and sealed off area of the mine
- **KU6.** various types of gases found in the mine and their effect
- KU7. self-rescue apparatus and their uses
- KU8. provision of medical examination (IME & PME) of person employed as per Mines Rules 1955
- KU9. importance of first aid and hygiene
- KU10. about different types of machinery used in U/G mines
- KU11. different types of supporting systems used in U/G mines as per SSP and SSR
- KU12. about precautions to be taken when handling heavy equipment
- KU13. various problems/incidents likely to occur
- KU14. role of Internal Safety Organization, safety committee, workman's inspector and DGMS









- **KU15.** about mine safety standard including light illumination level, noise levels, dust level, pollutants, etc at the work-site
- KU16. common sources of pollution in the mines and ways to minimize it
- KU17. various types of fire extinguishers
- **KU18.** safety equipment like safety shoes, safety belt, tight fit clothing, hand gloves, safety goggles, Gas Detector, Safety Lamp, Self-Contained Breathing Apparatus, gum boots, ear plugs, Face Mask, etc.
- KU19. shot-firing / blasting related safety regulations including taking shelter during blasting
- **KU20.** emergency response /disaster management plan prepared by the organization as per DGMS guideline
- KU21. mining area-specific signs, and other safety and emergency signals
- KU22. the outcome of violation of safety procedures
- KU23. Take-5 (Personal Risk Assessment) training (DGMS Tech. circulars 2/2014)
- KU24. rules and regulations for safety and security while handling hazardous materials
- KU25. safety appliances and rescue equipment
- KU26. importance and use of various communication system used in UG mines
- KU27. importance of positive isolation at working site
- KU28. safety and occupational health policy of organisation
- KU29. six directional hazard identification process
- KU30. basic personal and workplace hygiene
- KU31. importance of FAB (Fresh Air Base)
- KU32. basic provisions in Mines Creche Rules, 1966 (MCR) for females employed in the mines
- **KU33.** the role and responsibilities of rescue room and rescue station and how to contact them in case of emergency
- KU34. importance of taking shelter at the miner's station during blasting operation
- KU35. importance of sensitization towards different genders and persons with disabilities (PWD)
- KU36. importance of following infection control policies, '5-S' practices, and waste management
- KU37. importance of water/material/energy conservation and management
- KU38. importance of SMP and EMP, prepared by the organization, as per DGMS guideline

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1. fill up documentation applicable to one's role
- GS2. make decisions on the concerned area of work
- GS3. read basic English language
- **GS4.** read and interpret manuals, health, and safety instructions, memos, etc.
- GS5. use the digital information from machine
- GS6. use basic applications of a computer
- GS7. plan and organize the work order and tasks
- **GS8.** use reasoning skills to identify and resolve fundamental problems









GS9. complete the assigned tasks timely







Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Follow work-site health and safety measures	24	42	-	17
PC1. undertake "The Take-5 (Personal Risk Assessment)" before commencement of any work	-	2	-	2
PC2. comply with safety, health and security- related regulations/guidelines at the mine e.g. follow Standard Operating Procedure (SOP) for material handling in underground (U/G) mine	1	3	-	-
PC3. operate various types of fire extinguishers to control different types of fire at a worksite when required	1	4	-	1
PC4. check that roof supporting is as per Systematic Support Plan (SSP) and approved Systematic Support Rules (SSR) while undertaking work in an area	1	1	-	-
PC5. take precaution against occupational health hazards (like dust, water, mine gases etc.) due to U/G working environment	1	2	-	1
PC6. use self-rescue apparatus, appropriately when required	-	4	-	1
PC7. follow appropriate emergency response procedure during emergency such as fire, water inrush, fall of ground etc.	1	2	-	1
PC8. follow precautions against U/G electrical appliances	2	2	-	2
PC9. follow appropriate Standard Operating Procedure while working near any isolated and sealed off area of the mine	2	2	-	1
PC10. follow appropriate safety practices while traveling on U/G haul roads, incase of post blast fumes and misfire	2	4	-	_
PC11. follow the manufacturer's instructions for care and safe operation of mine machinery and equipment	1	2	-	1









Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC12. identify the working ventilation district from line diagram of ventilation circuit to direct air to the working face	1	1	-	_
PC13. follow Safety Management Plan (SMP) and Emergency Management Plan (EMP)	1	-	-	-
PC14. follow gas detecting alarm signal on leakage of inflammable gases and laid out procedure to ensure safety	1	2	-	1
PC15. follow process for reporting any unsafe act/condition in work area to the concerned person	-	2	-	1
PC16. use underground mine communication system	-	1	-	-
PC17. ensure positive isolation near the work place if applicable	1	1	-	1
PC18. use appropriate PPE as per the requirement	2	4	-	2
PC19. maintain hand hygiene by washing hands with alcohol based sanitisers/soap	1	1	-	1
PC20. disinfect the machine/tools before and after work/task	1	1	-	-
PC21. maintain hygiene at the work site	1	1	-	1
PC22. report any symptoms of illness to the shift-incharge	1	-	-	-
PC23. identify six directional hazards at workplace and take decisions accordingly	2	-	-	-
Follow environmental guidelines	6	8	-	3
PC24. identify the environmental impact of mining related operations and follow steps to reduce those impact	1	2	-	-
PC25. follow the mineral conservation practices in U/G mining operations to achieve optimum ore or mineral recovery	-	1	-	-
PC26. ensure that the stowing practices produce minimum disturbance to the surface	1	1	_	-









Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC27. ensure that the subgrade ore is carried out to surface and stacked separately at the earmarked place	1	-	-	1
PC28. ensure the productivity of the machine for material/fuel conservation	1	1	-	-
PC29. follow the process for collecting, storing and disposing of the hazardous material and waste (like used oil, lubricant, battery, etc.) in compliance with worksite guidelines	1	1	-	1
PC30. follow the "5-S" practice at work site like cleaning oil from ground (to avoid soil from getting damaged), etc.	1	2	-	1
NOS Total	30	50	-	20







National Occupational Standards (NOS) Parameters

NOS Code	MIN/N1702
NOS Name	Follow Health, Safety and Environmental guidelines for Underground Metalliferous Mines (UMM) (Including Mine Vocational Training Rule and Mine Rescue Rule)
Sector	Mining
Sub-Sector	Mining Operation
Occupation	HSE Functions, Mine Surveying, Drilling/Cutting, Shot firing/Blasting, Loading and Hauling - Underground, Specialized Operations, Electrical Services, Mechanical Services
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	30/06/2022
Next Review Date	17/11/2025
NSQC Clearance Date	17/11/2022







MIN/N1705: Follow Health, Safety and Environmental guidelines for Rare Earth (RE) Chemical plant

Description

This unit is about adhering to health, safety and environmental guidelines critical in RE chemical plants

Scope

The scope covers the following :

- Follow work-site health and safety measures
- Follow environmental guidelines

Elements and Performance Criteria

Follow work-site health and safety measures

To be competent, the user/individual on the job must be able to:

- PC1. comply with occupational health and safety regulations adopted by the employer
- PC2. follow the correct safety steps in case of accident or major failure
- PC3. operate various grades of fire extinguishers
- **PC4.** follow general safety precautions while handling cables; working near electrical installations, overhead lines and while working with various electrical equipment in the plant
- **PC5.** provide first-aid to an injured person
- PC6. use appropriate PPE as per the requirement
- PC7. identify the hazards and risks
- PC8. follow Safety Management Plan (SMP) and Emergency Management Plan (EMP)
- PC9. maintain hand hygiene by washing hands with alcohol based sanitisers/soap
- PC10. disinfect the site/panel/tools before and after work/task
- PC11. maintain hygiene at the work site
- PC12. report any symptoms of illness to the shift-incharge
- PC13. identify six directional hazards at workplace and take decisions accordingly

Follow environmental guidelines

To be competent, the user/individual on the job must be able to:

- **PC14.** identify the environmental impact of operations related to RE chemical plant and take steps to reduce the impact
- **PC15.** ensure the productivity of the machine for material/fuel conservation
- **PC16.** follow the process for collecting, storing, and disposing of the hazardous material and waste (like used oil, lubricant, battery, etc.) in compliance with worksite guidelines and safety guidelines as prescribed by regulatory authorities like Atomic Energy Regulatory Board (AERB), United Nations Development Group (UNDG), etc.

Knowledge and Understanding (KU)







The individual on the job needs to know and understand:

- **KU1.** the outcome of violation of safety procedures
- **KU2.** duties and rights of workers
- **KU3.** process for reporting any unsafe act/condition in work area
- KU4. different types of RE chemical factories and detail of the plant one is working in
- KU5. fencing, guarding, spillage control, etc.
- KU6. importance of first aid and hygiene
- **KU7.** provision of wages, working hours and accident compensation as per Atomic Energy Factory Rules
- KU8. various types of chemical processes carried out in the plant
- KU9. RE chemical plant safety procedures
- KU10. about installation and handling of safety devices
- KU11. code of practice for safe handling and transport of dangerous material and heavy equipment
- KU12. safety and occupational health policy of organisation
- KU13. basic personal and workplace hygiene
- KU14. six directional hazard identification process
- **KU15.** Internal Safety Organisation and role of safety committee, workman's inspector and AERB etc.
- KU16. importance of sensitization towards different genders and persons with disabilities (PWD)
- KU17. importance of following infection control policies, '5-S' practices, and waste management as prescribed by regulatory authorities like Atomic Energy Regulatory Board (AERB), United Nations Development Group (UNDG), etc.
- KU18. importance of water/material/energy conservation and management
- **KU19.** importance of SMP and EMP, prepared by the organization, as per DGMS guideline

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1. fill up documentation applicable to one's job role
- GS2. make decisions on the concerned area of work
- **GS3.** read and explain manuals, health, and safety instructions, memos, etc.
- GS4. plan and organize the work order and jobs
- **GS5.** use reasoning skills to identify and resolve fundamental problems
- GS6. complete the assigned tasks timely







Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Follow work-site health and safety measures	26	44	-	17
PC1. comply with occupational health and safety regulations adopted by the employer	2	3	-	1
PC2. follow the correct safety steps in case of accident or major failure	2	4	-	1
PC3. operate various grades of fire extinguishers	2	4	_	1
PC4. follow general safety precautions while handling cables; working near electrical installations, overhead lines and while working with various electrical equipment in the plant	3	4	-	2
PC5. provide first-aid to an injured person	3	4	_	2
PC6. use appropriate PPE as per the requirement	2	5	_	2
PC7. identify the hazards and risks	3	6	_	1
PC8. follow Safety Management Plan (SMP) and Emergency Management Plan (EMP)	3	5	-	2
PC9. maintain hand hygiene by washing hands with alcohol based sanitisers/soap	1	1	_	1
PC10. disinfect the site/panel/tools before and after work/task	2	2	-	1
PC11. maintain hygiene at the work site	1	2	-	1
PC12. report any symptoms of illness to the shift-incharge	1	2	-	1
PC13. identify six directional hazards at workplace and take decisions accordingly	1	2	-	1
Follow environmental guidelines	4	6	-	3
PC14. identify the environmental impact of operations related to RE chemical plant and take steps to reduce the impact	1	2	-	1
PC15. ensure the productivity of the machine for material/fuel conservation	2	2	-	1









Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC16. follow the process for collecting, storing, and disposing of the hazardous material and waste (like used oil, lubricant, battery, etc.) in compliance with worksite guidelines and safety guidelines as prescribed by regulatory authorities like Atomic Energy Regulatory Board (AERB), United Nations Development Group (UNDG), etc.	1	2	-	1
NOS Total	30	50	-	20







National Occupational Standards (NOS) Parameters

NOS Code	MIN/N1705
NOS Name	Follow Health, Safety and Environmental guidelines for Rare Earth (RE) Chemical plant
Sector	Mining
Sub-Sector	Mining Operation
Occupation	HSE Functions
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	30/06/2022
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NSQC Clearance Date	17/11/2022

Assessment Guidelines and Assessment Weightage

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Element/ Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each Element/ PC.

2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.

3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.

4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).

5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training center based on these criteria.

6. To pass the Qualification Pack assessment, every trainee should score the Recommended Pass % aggregate for the QP.







7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

Minimum Aggregate Passing % at QP Level : 70

(**Please note**: Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
MIN/N0517.Handle material and perform cleaning	30	50	0	20	100	50
Total	30	50	-	20	100	50

Elective: 1 Opencast

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
MIN/N1703.Follow Health, Safety, and Environmental Guidelines for opencast mines (Including Mine Vocational Training Rule)	30	50	-	20	100	50
Total	30	50	-	20	100	50

Elective: 2 UG Coal









National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
MIN/N1704.Follow Health, Safety, and Environmental guidelines for underground coal mines (Including Mine Vocational Training Rule and Mine Rescue Rule)	30	50	-	20	100	50
Total	30	50	-	20	100	50

Elective: 3 UG Metal

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
MIN/N1702.Follow Health, Safety and Environmental guidelines for Underground Metalliferous Mines (UMM) (Including Mine Vocational Training Rule and Mine Rescue Rule)	30	50	-	20	100	50
Total	30	50	-	20	100	50

Elective: 4 RE Plant

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
MIN/N1705.Follow Health, Safety and Environmental guidelines for Rare Earth (RE) Chemical plant	30	50	-	20	100	50
Total	30	50	-	20	100	50







Acronyms

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training







Glossary

Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.









Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.
Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/ Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.